

# AUTOMATIC BILL PAYMENT

Presenting the Easy, No-Hassle  
Way to Pay Your WWCEC Bill

We'd like to answer your questions, if you have others, just contact us, 618-842-2196

Q. From what types of accounts can payments be made?

A. You can specify your checking or savings account at any bank, savings and loan, or credit union that offers automatic payment. Most financial institutions do, but you might call yours to confirm.

Q. How will I know the amount of my bill and payment date?

A. You will still receive a monthly bill from WWCEC and it will show your monthly use, the date and amount of your payment. This will help you track your use and give you ample time to update your account register and make sure you have adequate funds. The payment will appear on your checking or savings statement.

Q. What if I don't have sufficient funds on the payment date?

A. It would be as if you'd written a check with insufficient funds; you may incur fees from your financial institution and WWCEC. It may also cause you to be removed from Bank Draft.

Q. When will automatic payments start?

A. If your check is from a local bank, we can start your first (1st) bank draft on your next month's bill. If your check is from a bank out of our territory that we serve, we will have to Pre-note your account on your next month's bill. This helps to make sure that your bank's routing number and your bank account number are set up properly, and to make sure that our bank and your bank are communicating with each other with no problems. **PLEASE LOOK AT YOUR FIRST BILL AFTER YOU HAVE SIGNED UP FOR BANK DRAFT.** If your bill has "AUTO PAY-DO NOT PAY" on it, then your bill will be bank draft on the 15th of the month. If your utility bill does not say "AUTO PAY-DO NOT PAY" on it, then you will need to make a payment by the 15th of the month and your bank draft payments will start the following month. You can always call us at 618-842-2196 if you are not for sure if you need to make a payment or not.

Q. What if I disagree with my bill?

A. Call WWCEC (618-842-2196) at least five (5) days before the bill's due date.

Q. Where do I mail my enrollment form?

A. Mail it to: Wayne White Co. Electric Cooperative, P. O. Drawer E, Fairfield, IL 62837

Q. What if I want to stop my payments from being Bank Draft?

A. You will need to call the office (618-842-2196) and request a removal form be mailed to you. It takes a signature to go on bank draft and it will take a signature to request bank draft be removed from your account.

## DO AWAY WITH DOZENS OF BILL PAYMENTS

Complete this form and enclose a voided check from the checking or savings account you want to debit and mail it along with your WWCEC payment. It will be one of the last stamps you ever use for your WWCEC bill payment!

### Customer Information (please print)

Name: \_\_\_\_\_ Daytime Phone: \_\_\_\_\_

Address: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Signature: \_\_\_\_\_ What is your Wayne White account number  
Required Financial Institution: \_\_\_\_\_ on your utility bill: \_\_\_\_\_

Name of Institution: \_\_\_\_\_ Phone No. of Institution: \_\_\_\_\_

Address of Institution: \_\_\_\_\_ State: \_\_\_\_\_ Ziip: \_\_\_\_\_

Your Account No. with your Institution: \_\_\_\_\_ (please include a voided check)